

One-Stop Operator Oversight (OSOO) Committee
January 27, 2021
Conference Call
Meeting Minutes

Members Present:	Randy Vernon-chair	Steve Snyder	Alicia Hanawalt
Staff Present:	Deb Waymire	Mellisa Leaming	Tina Overley-Hilt

Welcome

Chair Randy Vernon called the meeting to order at 9:17 am and welcomed those in attendance. A quorum was present to approve the OSOO meeting minutes from November 18, 2020.

A motion was made to approve the OSOO meeting minutes November 18, 2020 as presented.

Motion: Steve Snyder

Second: Alicia Hanawalt

Action: Unanimous approval

New Business

WorkOne Center Certification

Every three years we conduct a review of our One-Stop Centers and Sites in accordance with DWD policy and WIOA rules and regulations. The review will be conducted for the two WorkOne Centers in Lafayette and Kokomo and three Affiliate Sites in Logansport, Monticello and Peru. Certification includes the review of policies, procedures and interviews with a WorkOne staff. Members from the Oversight Committee are best suited to assist with the review of the centers. We will conduct the review virtually the week of February 15-19, 2021. The review report and our request for the recertification of our Centers and Sites are due March 31, 2021. Steve Snyder and Randy Vernon volunteered to serve on the WorkOne Certification team.

WIOA Service Provision RFP

It is time to prepare the WIOA One-Stop Operator and Service Provision Request for Proposal. The RFP will be sent to organizations who would like to provide one-stop operator services and services for adult, dislocated worker, youth, across our 12 county region. The current contract with our service provider, JobWorks, Inc was extended one year last year due to Covid. The draft schedule of RFP activities and key dates was shared with the committee. The tentative RFP issue date is March 26, 2021. Proposals are due May 5th with interviews the following week. The goal is to present the recommendation for a Service Provider for the Board's approval at its May 26th meeting and begin negotiations the week of June 1st for a contract to be in place by July 1, 2021. Steve Snyder and Alicia Hanawalt volunteered to serve on the WIOA Service Provision Review team.

WIOA Performance PY 20 2nd Quarter

The 2nd Quarter PY20 WIOA performance data is not yet available from DWD. Base on the 1st quarter performance, we are exceeding or close to meeting all metrics. It will be interesting to see the effect of the pandemic on the metrics with the high amount of unemployment benefit received, businesses struggling to stay open, and employers deciding whether to hire or not. The number of customers served will probably be lower and we will look to see how affective we were serving those individuals. The data will be sent to the Committee when available for review.

DWD Monitoring

During the week of March 8-12, a DWD monitoring team will be conducting a comprehensive operational and fiscal review of processes and procedures as a part of DWD's annual monitoring of each workforce service area. We have done well on past reviews and hope to do well again.

Apprenticeship Grant

The Apprenticeship Grant is \$100,000 in grant funds available to support the increase of registered apprenticeship programs through May 2022. We would like to use a portion of the funds to support a staff person to make connections with companies and organizations that may need assistance finalizing a formal apprenticeship program and help support current registered apprenticeship programs. The goal is to get 67 new individuals entered into a registered apprenticeship program. Funds can support increasing the number of individuals in an existing registered apprenticeship program and/or help establish new apprenticeship programs. There is a webinar on Thursday which will provide more information on how apprenticeship grant funds can be used. Local 157 Plumbers and Pipefitters has open enrollment for their apprenticeship program and will host the Summer Apprenticeship Expo. Deb Waymire will reach out to Steve Snyder regarding apprenticeship programs.

Old Business

Deb asked committee members for suggestions for information to provide to better understand Region 4 activities.

Adjournment

Motion to adjourn: Steve Snyder

Second: Alicia Hanawalt

Action: Unanimous approval

Meeting adjourned at 9:35 am

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant
Region 4 Workforce Board