

Combined Finance/Executive Committee Meeting Agenda

Wednesday, August 28, 2024

8:00 AM-9:30 AM

Expected Executive/Finance Committee Participants: Matt Lewellen, Steve Snyder, Holly Moore, Randy Vernon.

WDB staff and guests: Gregg Notestine, Executive Director; Deb Waymire, COO; Mellisa Leaming, Director of Operations; Blake Sempsrott, Controller; and Tina Overlay-Hilt, Executive Assistant.

Other Expected Attendees: Carla Crowe, Project Manager, Crowe LLP.

Call In Information:

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/832323493>

United States: +1 (224) 501-3412

Access Code: 832-323-493

Time	Executive / Finance Committee Topic	Presenter	Action
8:00 AM	Call to Order	Matt Lewellen	
8:05 AM	Fiscal <ul style="list-style-type: none"> • PY 23 Revenue & Expense Report (ending 6/30/2024) Year-end • PY 24 Revenue & Expense Budget (July1, 2024-June30, 2024) • PY 24 TAP Budget Summary 	Carla Crowe Blake Sempsrott	Information Information Approval
8:30 AM	Operations <ul style="list-style-type: none"> • Grant Progress Updates • PY 24 & PY 25 Performance Metrics • WIOA Reauthorization – Discussion-draft 	Deb Waymire	Information
9:00 AM	Administration <ul style="list-style-type: none"> • Local Plan / Board Strategic Plan Update • Annual Event / Retirement Reception Update 	Gregg Notestine	Information
9:30 AM	Adjourn	Matt Lewellen	Action

Region 4 WORKFORCE Board

Program Year 23 Revenue and Expense Report July 1, 2023-June 30, 2024

Total Available to Budget	Approved PY 23 Budget	PY 23 Adjusted Budget	6/30/2024	Actual Percentage	Goal Percentage	PY 22 6/30/2023
<i>*After Next Program Year First Quarter Set Aside Removed (20%)</i>						
Department of Workforce Development Funding						
Workforce Innovation and Opportunity Act						
Administration	199,328	201,888	117,846	58%	100%	391,850
Adult	788,724	788,275	894,659	113%	100%	999,847
Dislocated Worker	373,995	373,813	191,852	51%	100%	326,686
Youth	622,001	681,596	597,921	88%	100%	1,068,279
Sub-total WIOA	\$ 1,984,048	\$ 2,045,572	\$ 1,802,278	88%	100%	\$ 2,786,662
Other Non-WIOA Funding						
Business Consultant	120,000	120,000	120,000	100%	100%	120,000
Rapid Response	-	99,600	96,904	97%	100%	-
JAG State (Jobs for America's Graduates)	529,174	579,925	552,900	95%	100%	433,288
JAG TANF	-	200,000	191,621	96%	100%	-
Pre-ETS(VR)/JAG (Jobs for America's Graduates)	115,200	100,000	90,994	91%	100%	115,806
RESEA (Re-employment Services)	282,997	402,465	395,670	98%	100%	532,333
QUEST	-	176,900	60,280	34%	100%	-
Apprenticeship Building America	305,100	305,137	55,072	18%	100%	2,363
Next level Jobs Employer Training Grant	1,380,340	989,339	865,658	87%	100%	671,828
Workforce Ready Grant	200,000	271,500	251,434	93%	100%	134,064
WIOA Performance Support Grant #3	-	-	-	#DIV/0!	0%	338,211
WIOA Performance Support Grant #4	96,046	96,240	96,240	100%	100%	68,760
Sub-total Other Non-WIOA Funding	\$ 3,028,857	\$ 3,341,106	\$ 2,776,772	83%	100%	\$ 2,416,652
Total DWD Funding	\$ 5,012,905	\$ 5,386,678	\$ 4,579,050	85%	100%	\$ 5,203,315
Other Federal Grant Revenue						
Rural Healthcare (H1-B) Grant	\$ 822,317	\$ 826,645	\$ 640,049	77%	100%	\$ 747,212
Building Pathways to Infrastructure Jobs (H-1B) Grant	\$ -	\$ 148,500	\$ 43,302	29%	100%	\$ -
Total DOL Revenue	\$ 822,317	\$ 975,145	\$ 683,351	70%	100%	\$ 747,212
TAP Revenue						
TAP Unrestricted Funding	-	-	55	0%	0%	15,190
WHIN Funding	-	-	-	0%	0%	36,130
Other Non-grant Revenue	155,050	155,050	63,000	41%	100%	25,200
Total TAP Revenue	\$ 155,050	\$ 155,050	\$ 63,055	41%	100%	\$ 76,520
Total Funding Available to Budget	\$ 5,990,272	\$ 6,516,873	\$ 5,325,456	82%	100%	\$ 6,027,047
Next Program Year Carry-In	\$ 945,242	\$ 3,618,116				
Expense						
Salaries	477,858	477,858	449,817	94%	100%	490,443
Fringe Benefits	156,667	156,667	153,255	98%	100%	155,021
Travel & Staff Development	8,850	8,850	9,737	110%	100%	15,917
Occupancy, including Liability Insurance	83,000	83,000	70,883	85%	100%	71,174
Communications	8,500	8,500	9,598	113%	100%	8,705
Supplies, including Equipment Costs	20,100	20,100	10,252	51%	100%	19,603
Professional Services, including IT costs	291,025	291,025	198,452	68%	100%	199,562
WDB Discretionary	27,057	27,057	11,910	44%	100%	24,395
WorkOne Center Overhead Costs, including Outreach Costs	384,430	384,430	351,090	91%	100%	457,996
Direct Participant Costs (DWD) - WIOA (Adult, Dislocated Worker and Youth)	215,000	225,000	141,993	63%	100%	316,945
Direct Participant Costs (DWD) - Non-WIOA Funding	1,645,052	1,445,961	1,059,161	73%	100%	965,232
Direct Participant Costs (DOL) - Rural Healthcare and Infrastructure	581,250	661,250	399,624	60%	100%	558,969
Service Provision-Staffing and Management Costs	1,988,027	2,527,442	2,464,463	98%	100%	2,734,322
Total Expense	\$ 5,886,816	\$ 6,317,140	\$ 5,330,233	84%	100%	\$ 6,018,283
Excess Revenue Over/(Under) Expense	\$ 103,456	\$ 199,733	\$ (4,778)			
Board Discretionary						
Board Meetings	\$ 1,500	\$ 1,500	347	23%	100%	294
Board Travel/Conferences	\$ 9,650	\$ 9,650	-	0%	100%	11,509
INWBA/NAWB Dues	\$ 1,732	\$ 1,732	1,732	100%	100%	2,982
Annual Meeting	\$ 5,000	\$ 5,000	1,655	33%	100%	2,110
Workforce Intelligence Information	\$ 8,175	\$ 8,175	8,175	100%	100%	7,500
Total Board Discretionary	\$ 26,057	\$ 26,057	\$ 11,910	46%	100%	\$ 24,395

Tecumseh Area Partnership, Inc. d/b/a Region 4 Workforce Board
PY24 Projected Budget July 1, 2024 - June 30, 2025

	PY23 Projected Budget	PY24 Projected Budget	Difference (+/-) in PY 23 and PY 24 Budget
Salaries & Fringe Benefits			
Salaries	\$ 477,858	\$ 383,800	\$ (94,058)
Cafeteria Earnings	\$ 93,600	\$ 74,100	\$ (19,500)
FICA/Medicare	\$ 43,717	\$ 35,030	\$ (8,687)
UI Insurance	\$ 570	\$ 570	\$ -
Pension	\$ 17,144	\$ 12,500	\$ (4,644)
Workmen's Compensation	\$ 1,636	\$ 1,700	\$ 64
Total Salaries & Fringe Benefits	\$ 634,525	\$ 507,700	\$ (126,825)
Travel & Staff Development			
In State Travel	\$ 3,650	\$ 11,000	\$ 7,350
Out of State Travel	\$ 2,500	\$ 1,500	\$ (1,000)
Registration Fees	\$ 1,200	\$ 1,000	\$ (200)
Miscellaneous Staff Costs	\$ 1,500	\$ 3,000	\$ 1,500
Total Travel & Staff Development	\$ 8,850	\$ 16,500	\$ 7,650
Space Costs			
Rent	\$ 42,500	\$ 40,725	\$ (1,775)
Utilities	\$ 3,200	\$ 2,830	\$ (370)
Janitorial Services	\$ 4,500	\$ 4,500	\$ -
General Maintenance	\$ 1,000	\$ 1,000	\$ -
Insurance - General Liability	\$ 28,300	\$ 26,650	\$ (1,650)
Misc Space Costs	\$ 3,500	\$ 4,365	\$ 865
Total Occupancy Costs	\$ 83,000	\$ 80,070	\$ (2,930)
Communications			
Telephone	\$ 8,000	\$ 8,400	\$ 400
Postage/Delivery Fees	\$ 500	\$ 500	\$ -
Advertising/Employment Ads Only	\$ -	\$ 1,000	\$ 1,000
Legal Notices	\$ -	\$ -	\$ -
Total Communications Costs	\$ 8,500	\$ 9,900	\$ 1,400
Supplies & Equipment			
Consumable Supplies	\$ 3,000	\$ 1,940	\$ (1,060)
Printing/Copying	\$ -	\$ -	\$ -
Books/Subscriptions	\$ 3,000	\$ 1,700	\$ (1,300)
Equipment Purchase \$99-\$499	\$ 1,100	\$ 1,000	\$ (100)
Computing Devices	\$ 7,500	\$ 7,500	\$ -
Equipment Leases/Rental	\$ 3,000	\$ 3,580	\$ 580
Equipment Maintenance/Repair	\$ 1,000	\$ 1,000	\$ -
Depreciation	\$ -	\$ -	\$ -
Miscellaneous	\$ 1,500	\$ 1,165	\$ (335)
Total Supplies	\$ 20,100	\$ 17,885	\$ (2,215)
Professional Services			
Bank Fees	\$ 575	\$ 575	\$ -
Paylocity Charges	\$ 4,200	\$ 4,200	\$ -
Legal Fees	\$ 1,000	\$ 1,000	\$ -
Audit Fees	\$ 22,000	\$ 26,300	\$ 4,300
Professional Fees	\$ 250,000	\$ 250,000	\$ -
Professional Dues	\$ -	\$ -	\$ -
Membership Dues	\$ 2,500	\$ 2,000	\$ (500)
Total Professional Services	\$ 280,275	\$ 284,075	\$ 3,800

**Tecumseh Area Partnership, Inc. d/b/a Region 4 Workforce Board
 PY24 Projected Budget July 1, 2024 - June 30, 2025**

	PY23 Projected Budget	PY24 Projected Budget	Difference (+/-) in PY 23 and PY 24 Budget
IT Costs			\$ -
Internet Service	\$ 1,250	\$ 2,265	\$ 1,015
Website & Email Hosting	\$ 1,500	\$ 1,500	\$ -
Software, Support & Licensing	\$ 2,500	\$ 1,000	\$ (1,500)
IT Managed Services	\$ 4,500	\$ 5,200	\$ 700
Miscellaneous IT Services	\$ 1,000	\$ 1,000	\$ -
Total IT Costs	\$ 10,750	\$ 10,965	\$ 215
WIB Expense			\$ -
WIB Meetings	\$ 1,500	\$ 1,000	\$ (500)
WIB Travel	\$ 6,650	\$ -	\$ (6,650)
WIB INWIBA Dues	\$ 1,732	\$ 3,188	\$ 1,456
WIB Miscellaneous Expense	\$ 1,000	\$ 1,000	\$ -
WIB Board Retreat/Strategic Planning	\$ 3,000	\$ 3,000	\$ -
WIB Annual Meeting	\$ 5,000	\$ 2,500	\$ (2,500)
WIB Workforce Intelligence	\$ 8,175	\$ 8,175	\$ -
Total WIB Expenses	\$ 27,057	\$ 18,863	\$ (8,194)
Total TAP/RWB Expenses	\$ 1,073,057	\$ 945,958	\$ (127,099)
WorkOne Direct Services			\$ -
WorkOne Rent	\$ 195,000	\$ 175,000	\$ (20,000)
WorkOne Utilities	\$ 23,750	\$ 16,000	\$ (7,750)
WorkOne Janitorial Service	\$ 31,500	\$ 31,450	\$ (50)
WorkOne Janitorial Supplies	\$ 1,500	\$ 1,000	\$ (500)
WorkOne General Maintenance	\$ 5,000	\$ 1,000	\$ (4,000)
WorkOne Telephone	\$ 13,300	\$ 14,565	\$ 1,265
WorkOne Internet Service	\$ 6,200	\$ 6,575	\$ 375
WorkOne Postage	\$ -	\$ -	\$ -
WorkOne Supplies	\$ 4,000	\$ 2,260	\$ (1,740)
WorkOne IT Services	\$ 60,000	\$ 60,000	\$ -
WorkOne Equipment Purchase	\$ 2,000	\$ 1,000	\$ (1,000)
WorkOne Computing Devices	\$ 19,798	\$ 20,000	\$ 202
WorkOne Equipment Rental	\$ 7,500	\$ 13,410	\$ 5,910
WorkOne Miscellaneous	\$ 2,500	\$ 1,000	\$ (1,500)
Total WorkOne Overhead Expenses	\$ 372,048	\$ 343,260	\$ (28,788)
WorkOne Outreach Expenses			\$ -
WorkOne Outreach	\$ 10,000	\$ 5,448	\$ (4,552)
Appointment Plus, Engage by Cell	\$ 2,382	\$ 2,382	\$ -
Total WorkOne Outreach Expenses	\$ 12,382	\$ 7,830	\$ (4,552)
Direct Participant Costs-WIOA	\$ 225,000	\$ 270,000	\$ 45,000
Direct Participant Costs-JAG	\$ 20,000	\$ 17,500	\$ (2,500)
Direct Participant Costs-ABA	\$ 235,775	\$ 120,000	\$ (115,775)
Direct Participant Costs-WRG	\$ 244,350	\$ 202,500	\$ (41,850)
Direct Participant Costs-Infrastructure	\$ 80,000	\$ 215,000	\$ 135,000
Direct Participant Costs-QUEST	\$ 145,000	\$ -	\$ (145,000)
Direct Participant Costs-NLJ	\$ 733,836	\$ 1,823,184	\$ 1,089,348
Direct Participant Costs-PSG	\$ 30,000	\$ -	\$ (30,000)
Direct Participant Costs-RR	\$ 37,000	\$ -	\$ (37,000)
Direct Participant Costs-RHG	\$ 675,000	\$ 398,000	\$ (277,000)
Sub-total WorkOne Direct Participant Costs	\$ 1,135,775	\$ 3,046,184	\$ 620,223

**Tecumseh Area Partnership, Inc. d/b/a Region 4 Workforce Board
 PY24 Projected Budget July 1, 2024 - June 30, 2025**

	PY23 Projected Budget	PY24 Projected Budget	Difference (+/-) in PY 23 and PY 24 Budget
Service Provision	\$ 2,335,413	\$ 3,747,813	\$ 1,412,400
Sub-total WorkOne Staffing Costs	\$ 2,335,413	\$ 3,747,813	\$ 1,412,400
Total WorkOne Costs	\$ 3,855,618	\$ 7,145,087	\$ 3,289,469
Projected Carry In Funds	\$ 1,304,059	\$ 2,117,637	\$ 813,578
Total Expenses	\$ 6,232,734	\$ 10,208,682	\$ 3,975,947

Region 4 WORKFORCE Board

Program Year 24 Budget Compared to Program Years 21-23 Actual

Total Available to Budget	Actual 6/30/2022	Actual 6/30/2023	Actual 6/30/2024	Budget 6/30/2025
Department of Workforce Development Funding				
Workforce Innovation and Opportunity Act				
Administration	147,114	391,850	117,846	291,355
Adult	1,194,105	999,847	894,659	880,957
Dislocated Worker	407,017	326,686	191,852	285,425
Youth	588,489	1,068,279	597,921	788,104
Sub-total WIOA	\$ 2,336,725	\$ 2,786,662	\$ 1,802,278	\$ 2,245,841
Other Non-WIOA Funding				
Business Consultant	120,000	120,000	120,000	120,000
Rapid Response			96,904	-
JAG State (Jobs for America's Graduates)	602,873	433,288	552,900	634,322
JAG TANF			191,621	1,068,629
Pre-ETS(VR)/JAG (Jobs for America's Graduates)	89,813	115,806	90,994	134,006
RESEA (Re-employment Services)	418,630	532,333	395,670	441,188
QUEST			60,280	201,183
Apprenticeship State Expansion	39,511		-	-
Apprenticeship Building America		2,363	55,072	133,511
Next level Jobs Employer Training Grant	1,434,505	671,828	865,658	2,108,881
Special COVID Grant (RR) #2	97,988			-
Disaster Recovery COVID	2,981			-
Employment Recovery (COVID)	23,486			-
Workforce Ready Grant	40,936	134,064	251,434	225,072
WIOA Performance Support Grant #3	20,880	338,211	-	-
WIOA Performance Support Grant #4		68,760	96,240	-
Sub-total Other Non-WIOA Funding	\$ 2,891,603	\$ 2,416,653	\$ 2,776,773	\$ 5,066,792
Total DWD Funding	\$ 5,228,328	\$ 5,203,315	\$ 4,579,051	\$ 7,312,633
Other Federal Grant Revenue				
Rural Healthcare (H1-B) Grant	\$ 521,896	\$ 747,212	\$ 640,049	\$ 564,411
Building Pathways to Infrastructure Jobs (H-1B) Grant			\$ 43,302	\$ 400,222
America's Promise Grant (H1-B) Grant	\$ 126,354			
Total DOL Revenue	\$ 648,250	\$ 747,212	\$ 683,351	\$ 964,633
TAP Revenue				
TAP Unrestricted Funding	(1,768)	15,190	55	-
WHIN Funding	176,040	36,130		-
Other Non-grant Revenue	34,871	25,200	63,000	155,050
Total TAP Revenue	\$ 209,143	\$ 76,520	\$ 63,055	\$ 155,050
Total Funding Available to Budget	\$ 6,085,721	\$ 6,027,047	\$ 5,325,457	\$ 8,432,316
<i>Next Program Year First Quarter Set Aside</i>				

Expense				
Salaries	552,601	490,443	449,817	383,800
Fringe Benefits	167,414	155,021	153,255	123,900
Travel & Staff Development	5,801	15,917	9,737	16,500
Occupancy, including Liability Insurance	69,661	71,174	70,883	80,070
Communications/Technology	8,960	8,705	9,598	9,900
Supplies, including Equipment Costs	13,790	19,603	10,252	17,885
Professional Services, including IT costs	177,618	199,562	198,452	295,040
WDB Discretionary	6,720	24,395	11,910	18,863
WorkOne Center Overhead Costs, including Outreach Costs	383,910	457,996	351,090	351,090
Direct Participant Costs (DWD) - WIOA Adult and Dislocated Worker, Youth	339,073	316,945	141,993	270,000
Direct Participant Costs (DWD) - Non-WIOA Funding	1,417,642	965,232	1,059,161	2,163,184
Direct Participant Costs (DOL) - Rural Healthcare and Infrastructure	437,685	558,969	399,624	613,000
Service Provision-Staffing and Management Costs	2,515,105	2,734,322	2,464,463	3,747,813
Total Expense	\$ 6,095,980	\$ 6,018,284	\$ 5,330,235	\$ 8,091,045
Excess Revenue Over/(Under) Expense	\$ (10,259)	\$ 8,763	\$ (4,778)	\$ 341,271

Board Discretionary				
Board Meetings	107	294	347	1,000
Board Travel/Conferences	-	11,509	-	3,000
INWBA/NAWB Dues	-	2,982	1,732	3,188
Annual Meeting	1,613	2,110	1,655	3,500



On June 21, the Senate made available a [discussion draft](#) of a bill to reauthorize the Workforce Innovation and Opportunity Act (WIOA). Please note that this has been messaged as a discussion draft and the Senate Committee intends to solicit feedback before finalizing a bill. NAWB intends to be actively engaged in that process. NAWB was invited to a briefing by Senate committee staff this afternoon and we have a few topline takeaways to share based on our initial review of the legislative text and related briefing:

- **No Training Mandate:** The discussion draft does not contain a mandated spend on training services. This is a major improvement over the House-passed WIOA proposal which contained a 50% training mandate for all Title I Adult and Dislocated Worker funds. NAWB is extremely pleased with this aspect of the proposal.
- **Re-designation of local areas:** The Senate's draft proposal significantly increases the ability for State Governors to consolidate or otherwise restructure local workforce development areas (LWDAs). While these provisions are similar to the House bill in many ways, the Senate's proposal goes much further in affording flexibility to States to re-designate LWDAs. This is an area of significant and growing concern for NAWB.
- **Statewide Funding Reservations:** Similar to the House-passed WIOA proposal, the Senate discussion draft would allow states to set-aside an additional 10% of WIOA Title I funding for statewide training initiatives. However, the draft is a bit more prescriptive and would require these funds to be used for Industry / Sector Partnership efforts or employer-based training activities. NAWB remains concerned about this aspect of the draft proposal as it would result in fewer resources for local communities to address their needs and wider priorities.
- **Funding:** The bill does not propose specific authorized funding levels for any programs authorized under the legislation, instead using "such sums as may be necessary" language throughout the bill. This means that, as written, appropriations leaders would be given much more discretion in determining funding for WIOA as part of the wider federal budget and appropriations process. In addition, the discussion draft envisions providing a new formula funding stream to states and local communities using H-1B visa fees for the exclusive use of funding Individual Training Accounts. As recently highlighted in the Senate's WIOA hearing, the public workforce system must be adequately resourced to meet current and emerging needs. This is a key message NAWB is continuing to elevate for Congress.

Region 4 Workforce Board Meeting Minutes – June 19, 2024 Location: WorkOne Kokomo	NEXT MEETING Wednesday, September 25, 2024 Location: Lafayette, IN
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Directors Present:

Randy Vernon, Chair
 Matt Lewellen, Vice Chair
 Holly Moore, Treasurer
 Steve Snyder, Secretary
 Dennis Carson
 Alicia Hanawalt
 Melissa Harwood

Judy Hasselkus
 Ethan Heicher
 Matt Huston
 Shannon Turner
 Amy Wood

Excused:

Spenser Buchanan
 Deb Close
 Elva James
 Donte Wilburn

Staff Present: *Gregg Notestine, CEO; Deb Waymire, COO; Mellisa Leaming, Director of Operations; Blake Sempsrott, Controller; Kathy Burns, Lead Business Consultant and Data Analyst; and Tina Overley-Hilt, Executive Assistant*

Call to Order and Welcome

On June 19, 2024, the WDB meeting was held at WorkOne Kokomo in Kokomo, IN. The meeting was called to order and attendees were welcomed at 8:35AM by Chair, Randy Vernon. Board members in attendance introduced themselves. A quorum was present.

Consent Agenda

A motion was made to approve the consent agenda items as presented.

Motion: Ethan Heicher

Second: Matt Lewellen

Action: Unanimous approval

New Business

Operations

Update on Rural Healthcare and Infrastructure Grants

- **Rural Healthcare Grant (RHG)** ends January 31, 2025. The grant is progressing well, and we anticipate all goals will be met or exceeded. There is still time to spend all the funds. There are eight other regions across the state participating in the grant working together to achieve the success.
- **Pathways to Infrastructure Grant** is a five-year grant ending September 2028. Slow to start which was to be expected since it is a development track grant but is now moving forward well. The Electric Vehicle Partnership team met. A process is in place to connect with individuals during the interview process for positions with StarPlus Energy. About 30% of the individuals met the criteria of the grant. There are 37 individuals enrolled in the grant. A group of incumbent workers received training in November 2023. There is potential movement across the three partners StarPlus Energy, Stallantis, and Sun Charging stations.

PY 23 Performance - 3rd Quarter ending March 31, 2024

Region 4 is meeting or exceeding all performance measures for Adult, Dislocated Worker and Youth for the 3rd quarter ending March 31, 2024. The measures goals are set for a two-year period. Negotiations for the next two-year period are in the works.

PY 24 Performance Negotiations

Indiana Department of Workforce Development (DWD) negotiates with the U.S. Department of Labor for statewide performance goals. Based on those goals, DWD negotiates with the regions and sets performance goals to achieve statewide performance. For PY 24, goals will be reviewed with a local statistical adjustment model. It is a regression model that looks at the demographics of the region that positively or negatively impact the proposed performance metrics would be. Region 4 will negotiate with DWD what the goals should be. When the program year is over, there will be a lookback and the measures can be adjusted.

JAG 6 for 6 Performance

The Region 4 JAG Program met all the metrics this year. There are six metrics to meet. The metrics are graduation rate, job placement, total in full time jobs pf 30 plus hours, total full-time outcome such as going to post-secondary or employment, further education rate, and connectivity rate. All regions in Indiana met the 6 of 6 performance.

Board Administration

Election of Region 4 Board Officers

The Executive Committee presented the following slate of officers to the Board for approval. The officers will serve a two-year term.

Board Chair	Matt Lewellen
Vice Chair	Steve Snyder
Treasurer	Holly Moore
Secretary	Randy Vernon

A motion was made to approve the slate of officers as presented and the new officers were elected.

Motion: Steve Snyder
Second: Judy Hasselkus
Action: Unanimous Approval

Regional Local Plan

The Local Plan is a compliance requirement of the Workforce Innovation and Opportunity Act (WIOA) to develop a comprehensive four-year workforce plan. The Local Plan describes how Region 4 WDB will deliver services and training to align with federal and state programs. The focus of this Local Plan is diversity and equality. Our goal is to complete the draft plan in early August for the Board to review prior to sharing with stakeholders and partners and posting on the Region 4 Workforce Board website for a 30-day public comment period. It is due by September 30, 2024

Board Strategic Plan

The pillars of the DWD Strategic Plan were reviewed with the Board members and Region 4 2021 Strategic Plan goals were shared. Sessions will be scheduled to go through the previous plan and reassess the Region 4 goals. We are proposing 1 ½ days to get together and brainstorm the direction Region 4 wants to head. A scheduling poll will be sent to select a date. Proposed dates for the first session are October 1, October 10 and October 24, 2024. The tentatively location is the Event Center in Logansport. The day will be from 9:30am to 4:30pm. The schedule will include continental breakfast, a morning session, lunch, and an afternoon session. An additional half day on the day of the November WDB meeting will be used to finalize the Board Strategic Plan.

High School Diploma Redesign – Proposed

Portions of the Department of Education presentation on the proposed high school curriculum changes were shared with the Board members. Ethan Heicher commented on the responses of the proposed changes from school corporations runs the full spectrum. Topics shared were expanded pathways, themes driving the curriculum changes, diploma trends by the type of diploma, future diplomas offered, and apprenticeships and work-based learning. Some concerns include:

- The elimination of the Academic Honors Diploma which is most often pursued by college bound students.
- The new diplomas will not allow the class time necessary to complete the basics necessary to meet college entrance requirements
- Will employers be able to step-up and meet the internships required to fulfill the work-based-learning (WBL) requirements
- Student roadblocks to fulfilling WBL requirements:
 - Under 18 years of age
 - Transportation to/from employers, especially in rural areas
 - Making internships at colleges, hospital, manufacturing companies meaningful

Recognition – Kathy Burns Retirement

Kathy Burns was recognized for her 25 years of service to workforce development, economic development organizations and Region 4. She plans to travel out west this year and stay busy with her grandchildren.

Adjournment

A motion was made to adjourn the meeting.

Motion: Steve Snyder

Second: Matt Lewellen

Action: Unanimous approval

The meeting was adjourned at 10:00 AM.

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant

Stephen Snyder, Secretary
Tecumseh Area Partnership, Inc.
d/b/a Region 4 Workforce Board