

Region 4 Workforce Board Meeting Minutes – November 20, 2024 Location: Inventrek, Kokomo, IN	NEXT MEETING Wednesday, January 22, 2025 Location: Virtual – GoTo Meeting
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Directors Present:

Matt Lewellen, Chair	Elva James
Steve Snyder, Vice Chair	Alpen Patel
Holly Moore, Treasurer	Erin Townsend
Randy Vernon, Secretary	Shannon Turner
Spenser Buchanan	Donte Wilburn
Sheri Burnett	Amy Wood
Dennis Carson	
Alicia Hanawalt	
Judy Hasselkus	
Matt Huston	

Excused:

Melissa Harwood
Ethan Heicher

Others Present: *Carla Crowe, Crowe, LLC.*

Staff Present: *Gregg Notestine, CEO; Mellisa Leaming, COO; Terri Simons, Director of Operations; Blake Sempsrott, Controller; and Tina Overlay-Hilt, Executive Assistant*

Call to Order and Welcome

On November 20, 2024, the WDB meeting was held at Inventrek in Kokomo, Indiana. The meeting was called to order and attendees were welcomed at 9:33AM by Chair, Matt Lewellen. The Board members in attendance introduced themselves. A quorum was present.

Consent Agenda

A motion was made to approve the consent agenda items as presented.

Motion: Holly Moore

Second: Steve Snyder

Action: Unanimous approval

New Business

Fiscal

PY 23 Audit

Blake Sempsrott provided an update on the PY 23 Audit. Huth Thompson was on site during the week of October 21, 2024. The on-site portion of the audit process is complete. There are no new compliance issues or new internal control issues. Discussion was had regarding the new lease standard. Huth Thompson will present the final audit report to the Board when it is completed.

Operations

Jobs for America’s Graduates (JAG) Career Development Conference (CDC)

JAG CDC will be held on February 6, 2025, on the Ivy Tech campus in Lafayette, Indiana. JAG students from Region 4 come together to compete in various competitions. There will be 300-400 JAG students participating or attending. The event includes competitions, a career fair, campus tour, guest speaker on leadership, lunch and award ceremony. Board members are welcome to serve as judges or enjoy lunch with the students. Contact Tina

Overley-Hilt if you are interested in volunteering. Board members asked for information to be sent to them regarding the event.

JAG Expansion

With the JAG expansion, Region 4 has 20 JAG sites including Ivy Tech-Kokomo site which will help transition students attend Ivy Tech. New JAG sites starting in January 2025 are Tipton H.S., Logansport Academy, and Lewis Cass H.S. Twin Lakes H.S. is adding a 9-10 class. Region 4 expanded from seven original schools to 20. Amy Wood with Lafayette Adult Resource Academy shared how the JAG program is working at LARA.

U.S. Department of Labor (USDOL) Grant Updates

- **Rural Healthcare Grant (RHG)** is a four-year grant that ends January 31, 2025. The grant was designed to build skills and increase employment in the healthcare industry in occupations that provide direct patient care in rural counties. Region 4 partnered with eight other regions across the to implement the grant. We have exceeded all performance goals set for the grant except one for incumbent workers which will be met by December.
- **Pathways to Infrastructure Grant** is a five-year grant ending September 2028 to support the Renewable Energy sector specifically round the electric vehicle (EV) battery and EV industry. StarPlus Energy is waiting on approval of a Department of Energy (DOE) loan before accepting any DOL training funds that may impact the DOE funds. A discussion is needed for potential grant modifications to support the training of more incumbent workers than stated in the grant proposal. Mellisa will meet with the Dept of Labor (DOL) and our Technical Assistance team later today and may have more information on next steps.

DWD Monitoring (December 2-6, 2024)

- Region 4 was selected by DWD for the DOL monitoring of the Apprenticeship Building America grant. That monitoring has been completed. No final report has been provided yet.
- DWD review team will conduct its annual review of WIOA, and all the grant programs and services delivered by the WorkOne offices the week of December 2-6, 2024. Staff have been gathering documentation for DWD to review for the monitoring.

Staff Update

Mellisa Leaming introduced Terri Simons, new Director of Operations for Region 4 Workforce Board. Terri gave a brief history of her workforce experience.

Board Administration

General Board Update

Gregg Notestine gave a brief update on activity in Region 4 and workforce development.

- SK hynix facility will continue despite comments in the press. SK hynix has been granted \$450 million. Region 4 will be involved with the workforce development training activity.
- Indiana Workforce Alliance (formerly Indiana Workforce Board Alliance-INWBA) is an intermediary between the State of Indiana and the workforce development regions.
- New Administration following the recent election and the possible changes. WIOA has not been re-authorized and unsure how the administration will move forward.

CEO Resignation and Interim CEO

Gregg Notestine will resign as Chief Executive Officer effective November 30, 2024. He submitted his resignation to the Executive Committee and communicated with the Board prior to the Board meeting. The Executive Committee recommends the Board accept Gregg's resignation and appoint Mellisa Leaming as the Interim CEO. The Executive Committee will talk with Mellisa and discuss her interest in the position and other next steps possible during the December Executive/Finance meeting.

A motion was made to accept the resignation of Gregg Notestine, Chief Executive Officer.

Motion: Steve Snyder
Second: Shannon Turner
Approved: Unanimous

A motion was made to approve Mellisa Leaming as the Interim CEO

Motion: Amy Wood
Second: Judy Hasselkus
Action: Unanimous approval

Adjournment

A motion was made to adjourn the meeting.

Motion: Shannon Turner
Second: Steve Snyder
Action: Unanimous approval

The meeting was adjourned at 10:00 AM.

Respectfully submitted,
Tina Overley-Hilt
Executive Assistant

Randy Vernon, Secretary
Tecumseh Area Partnership, Inc.
d/b/a Region 4 Workforce Board